

CHESTNUTHILL TOWNSHIP SUPERVISORS  
ROUTE 715, BRODHEADSVILLE, PA 18322  
MINUTES OF MEETING – FEBRUARY 3, 2004

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, February 3, 2004, at the Municipal Building, Rte 715, Brodheadsville. Those present were Chuck Gould (Chairman), Maureen Tatu (Vice-Chair), Leigh Kane (Supervisor) and Atty. Joseph P. McDonald, Jr.

The **Pledge of Allegiance** to the Flag was led by Jim Keiper.

**Executive Session.** None.

**Unit Care Agreements.** None.

**Public Comment.**

**Jim Keiper.** Gave the Board a donation check of \$50.00 for the park, as a thank you for the use of the Township parking lot on a Saturday. In addition, Jim gave the Board notice that he was leaving his employment with the Township effective immediately. Chuck wished him well in his new endeavor.

**Minutes.** On motion made by Maureen, seconded by Leigh it was voted to approve the minutes of the January 20, 2004 meeting with the noted correction. Under Plans: D'Alessandro Planning Module change site plan to sketch plan. With this noted it was voted to approve. (3-0)

**Correspondence.**

**Monroe County Animal League.** Sent a petition to support an additional dog warden and a resolution requesting an additional dog warden in Monroe County and the establishment of an Animal Control Agency to humanely address the plight of animals injured, distressed, or abandoned in Monroe County. On motion made by Chuck, seconded by Leigh it was voted to circulate the petition at the front desk and to table the resolution until it can be researched. (3-0)

**Monroe County Control Center.** A copy of their agenda and minutes are available for review.

**PA Liquor Control Board.** Sent a letter stating the sale of a liquor license; however, we believe it was sent in error the papers reference the Bangor area to the Bethlehem area. Atty. McDonald will check into this.

**Monroe County Historical Society.** This letter is asking the Township to consider becoming a Corporate Sponsor. The requested annual contribution is \$250.00. On motion made

by Maureen, seconded by Leigh it was voted to support the Monroe County Historical Society with a donation of \$250.00. (3-0)

June O'Neill. Cathy spoke to June earlier in the day as she asked Cathy to pass along a couple of questions for the Board. June would like to purchase business checks for the County/Township tax collection at a cost of \$250.00 and would like the Board to pay half. On motion made by Chuck, seconded by Leigh it was voted to use standard checks not business checks as the cost is too high. (3-0) Secondly, June would like to purchase a software package for tax collection at a cost of \$500.00 and would like the Board to consider paying half. On motion made by Chuck, seconded by Maureen it was voted to pay \$250.00 for the software package. (3-0)

Atty. McDonald. Received a letter from Atty. Barry Cohen who represents Mr. Hutchinson concerning his desire to obtain clear and marketable title to a property that he purchased at tax sale. The problem is the Sierra View subdivision states this property of 3.027 acres has a notation stating "Reserved for dedication to the Township of Chestnut Hill for Municipal Service" Atty. Cohen would like to know if the Board is willing to sign a quitclaim deed transferring the property or whether the Board has interest in this parcel. On motion made by Chuck, seconded by Leigh it was voted to table this until March 2, 2004 meeting to have time to do some research on this issue. (3-0)

### **Roadmaster.**

Bush, Ted. Maintenance Improvement Bond. This is a road bond for \$2464.00. All the improvements are in tact, the Engineer and the Roadmaster have done site inspections and therefore, on motion made by Chuck, seconded by Leigh it was voted to release this money. (3-0)

### **Planning Director.**

Peer-to-Peer Study Grant. We are the lead Municipality to submit a grant for the peer-to-peer study where a recreation professional official will come in and help us organize managing open space, existing parks and planned parks. The state will match 90%. If everyone participates, it is \$150.00 match. Ross Township, Eldred Township and Pleasant Valley School District have approved their \$150.00. Polk Township will meet next Monday night. This grant is open year round. On motion made by Leigh, seconded by Maureen it was voted to approve these Resolution #04-3 and 04-4 for the grant. (3-0)

Monroe County Open Space Grant Agreement. This had been signed by the Commissioners and now has come before the Board for their signatures. Our allocation out of the County open space fund is \$833,764.00. We will still need to file a deed with restrictions and covenants for the properties. On motion made by Maureen, seconded by Chuck it was voted to sign this agreement. (3-0)

**Old Business.**

Cleaning/Maintenance Bid. There were two bids as follows:

**Burnley Employment & Rehabilitation Services:**

One worker @ \$9.00 hr and one supervisor @ \$12.00 hr based on a 35 hr week.  
Year cost would be \$38,220.00.

**Impressions Maintenance:**

Two employees and three employees for outside maintenance. Yearly cost would be \$63,440.00.

On motion made by Leigh, seconded by Maureen it was voted to accept Burnley's bid at the above rates. (3-0)

Senior Housing Meeting. The next meeting is February 19, 2004 at 7:00 p.m. All are invited to attend.

**New Business.** None.

Bills. On motion made by Chuck, seconded by Maureen it was voted to pay the General and State Fund bills. (3-0)

**Plans.**

Pleasant Valley High School. (Preliminary Land Development) Quad 3. In for final approval and signatures. This is for an auditorium that has 1250 seats. Total cost of the project is approximately 4 million dollars. The Zoning Hearing Board approved a variance on December 8<sup>th</sup> and the Planning Commission has approved the plan and recommends the same to the Supervisors. On motion made by Chuck, seconded by Leigh it was voted to approve and sign the plans and to waive the park & rec fees as well as refund the \$1500.00 planning submission fee. (3-0)

Majaka, Richard. (Lot Line Adjustment). Achterman. In for final approval and signatures. This is five lots in an existing subdivision and they are adjusting the lot lines to make three lots each a little larger. On motion made by Chuck, seconded by Maureen it was voted to approve and sign the plans. (3-0)

**Note.**

Meeting Room Tables. These meeting room tables were built by West End Stair and Millwork. The Board extends their thanks for their fine job.

Adjournment. There being no further business, on motion made by Chuck, seconded by Maureen it was voted to adjourn at 8:10 p.m. (3-0)

Respectfully submitted,

Cathy A. Baker  
Recording Secretary